

Call to Order/Pledge of Allegiance (District Clerk)

The Organizational meeting was called to order at 5:35 p.m. by Mrs. Joanne Klein, District Clerk. Mrs. Klein led the audience in the Pledge of Allegiance.

Administration of Oath of Office to Chief Operating Officer for the 2024-2025 School Year

The Oath of Office of the Chief Operating Officer was administered by Mrs. Klein to Mr. Michael Flynn for the 2024-2025 school year.

Administration of Oath of Office to

+\$1,500

Other Appointments

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the members of the Board voted unanimously to approve Other Appointments for the 2024-2025 School Year as indicated.

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| 1. Claims Auditor | Ms. Mary Ann Mattessich
Dr. Hugh Gigante | (as per Managerial & Confidential Schedule) |
| 2. Counsel | | |
| a) General Counsel | Van Nostrand & Martin | (as per Retainer rate: \$44,342) |
| b) Labor Relations
Counsel | Guercio & Guercio, LLP | (as per Retainer rate: \$65,000 and contract
hourly rate: \$280/hr attorneys) |
| 3. Independent Auditors | | |
| a) External Audit of School Fiscal Year 2024-2025
(ending 6/30/25) Bonadio and Co. LLP | | \$47,900 |
| b) Internal Auditor
Nawrocki & Smith | | \$26,000 |
| 4. School Physicians | | |
| a) Student Physician &
Student Exams | Dr. Harvey Miller | \$2,500 Special Education |
| 5. Payroll Certification Officers | Mr. Michael Flynn
Mr. Warren Taylor | |
| 6. School Purchasing Agent | | |
| a) Assistant School Purchasing Agent | Ms. Lorraine Hein
Ms. Mary Bradley | |
| 7. Freedom of Information Officer | Ms. Nancy Fischetti | |
| 8. Records Management Officer | Ms. Nancy Fischetti | |

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| 9. Title IX and Section 504 of the Rehabilitation Act of 1973
Compliance Officer and Anti-Harassment/Non-Discrimination Officer | Dr. Hugh Gigante |
| 10. Designated Educational Officer | Ms. Nancy Wilson |
| 11. Designated Liaison for Education of Homeless Children and Youth | Ms. Nancy Wilson |
| 12. Designated Wellness Coordinator | Ms. Debra Ascher |
| 13. Extra-Curricular Activities Treasurer | Ms. Sandra Samuels |
| 14. Data Protection Officer | Mr. Russell Dickson |

Approval of Excess Fidelity Limits - All Western Suffolk BOCES Employees Covered for \$2,000,000

Approved Item 9, Approval of Excess Fidelity Limits on motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted unanimously and approved the following:

WHEREAS, there are no statutory requirements for excess fidelity limits for Western Suffolk BOCES staff and, insurance carrier then,

THEREFORE, BE IT RESOLVED, that excess fidelity limits for all Western Suffolk BOCES employees be authorized for \$2,000,000 during the 2024-2025 school year.

Designation of Depositories for 2024-2025 School Year

Approved Item 10, Designation of Depositories (Copy of which is attached to the official minutes of this meeting) on motion by Mr. Wunsch, seconded by Mrs. Cunningham, the Board voted and approved the Designation of Depositories.

Due to a conflict of interest, Mr. Scheid abstained from voting on the Designation of Depositories for 2024-2025 School Year.

Approval for Re-adoption of Policy #4210 - Cash Management & Investment Policy

On motion by Mr. Scheid, seconded by Mrs. Cunningham, the Board voted to approve Item 11, Policy #4210 Cash Management & Investment Policy.

(Copy of Policy #4210 is designated as Encl. 11 and is incorporated with the official minutes of this meeting.)

Designation of Official Newspapers for the Agency

On motion by Mr. Scheid, seconded by Mrs. Cunningham, the Board approved Item 12, Designation of Official Newspapers for the Agency for the 2024-25 school year to be Newsday; and further authorizes the administration to place legal ads in The Beacon and The Long Islander if administration deems it appropriate.

Authorization for Chief Operating Officer to Approve Professional Conferences

On motion by Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously to approve Item 13 as follows:

THEREFORE, BE IT RESOLVED, authorization for Chief Operating Officer to approve, at his discretion, attendance of members of the Western Suffolk BOCES staff at professional conferences and membership in professional organizations during the 2024-2025 school year with expenses to be paid by BOCES.

Authorization for Board President and Chief Operating Officer to Sign, as needed, Assurances of Compliance and Applications to Receive Special State and Federally Aided Program Grants

On motion by Mr. Scheid, seconded by Mrs. Cunningham

On motion by Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously to approve Establishment of Petty Cash Accounts for the school year 2024-25 as per schedule designated as Encl. 15 and is incorporated with the official minutes of this meeting.

Approval of Board Memberships for 2024-25

On motion by Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously to approve Item 16, memberships by Western Suffolk BOCES in the following School Board Associations, with dues as designated for the 2024-25 school year as follows:

Approval for Board Memberships 2024-25

	<u>Estimated Amount</u>
1) Nassau-Suffolk School Boards Association	\$ 4,350.
2) New York State School Boards Association	\$13,500.
3) National School Boards Association	\$ 2,700.
NSBA Black Caucus	\$ 75.
NSBA Hispanic Caucus	\$ 75.
4) REFIT (Reform Educational Financing Inequities Today)	\$ 600.
5) The Council of School Superintendents (Cabinet) New York State	\$ 1,273.
6) BOCES Educational Consortium	\$ 2,100.
7) The Council of School Superintendents (Superintendent) NYS	\$ 2,100.
8) NYS Caucus of Black School Board Members, Inc.	\$ 500.

Approval for Re-adoption of Policy #4310 - Purchasing Procedures

On motion by Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously to approve the re-adoption of Policy #4310, Purchasing Procedures, for the 2024-25 school year.

(Copy of Policy #4310 is designated as Encl. 17 and is incorporated with the official minutes of this meeting.)

Approval for Re-adoption of Policy #4420 - Personal Property Accountability

On motion by Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously to approve re-adoption of Policy #4420, Personal Property Accountability, for the 2024-25 school year.

(Copy of Policy #4420 is designated as Encl. 18 and is incorporated with the official minutes of this meeting.)

